

DOCUMENTS FOR ISSUANCE OF D/O

FOR ISSUANCE OF D/O AGAINST OB/L:

1. Original Bill of Lading (OB/L) with endorsement by Consignee / Notify / Clearing Agent. If bank involved, must need endorsement of concerned bank and branch.
 2. If surrendered, then request on Consignee letterhead along with endorsement by Consignee / Notify / Clearing Agent.
 3. Copy of Commercial Invoice and Packing List.
 4. Shipper's stamp if "To Order" remarks seen in Consignee column.
 5. Separately CY Undertaking from Consignee & Clearing Agent on COSCO official format.
 6. EDO form with correct email ID mentioned.
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FOR ISSUANCE OF D/O AGAINST HB/L:

1. House Bill of Lading (HB/L) with endorsement by Consignee / Notify / Clearing Agent. If bank involved, must need endorsement of concerned bank and branch.
 2. Copy of Commercial Invoice and Packing List.
 3. Endorsement by Freight Forwarder on both MBL and HBL copies.
 4. Letter from Freight Forwarder.
 5. Separately CY Undertaking from Consignee, Clearing Agent & Freight Forwarder on COSCO official format.
 6. EDO form with correct email ID mentioned.
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FOR ISSUANCE OF D/O AGAINST BANK GUARANTEE:

1. Copy of OB/L with endorsement by Consignee / Notify / Clearing Agent. Must need endorsement of concerned bank and branch.
 2. Copy of Commercial Invoice and Packing List.
 3. Bank Guarantee (B/G) on COSCO official format on PKR 100 Government bond paper with stamp of Consignee / Clearing Agent.
 4. B/G approval message from load port.
 5. Covering letter from Bank in favor of B/G.
 6. Separately CY Undertaking from Consignee & Clearing Agent on COSCO official format.
 7. EDO form with correct email ID mentioned.
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NOTE:

- Payment proof as defined Spratley.
- Self-manifest cases as defined Spratley.
- If Self Clearance D/O additional documents:
 - Authority letter from Consignee
 - Copy of NTN & CNIC of representative
- For Afghanistan consignment additional documents:
 - Required undertaking on PKR 100 Government bond paper
 - Must be stamped by Consignee / Clearing Agent Also stamped by Freight Forwarder (if involved)